

<b>April 2009</b> FY 09-10 Long Bill Caucuses <b>18</b> Departments send projected FY 08-09 reversions to OSPB <b>30</b> CDOT Budget due to OSPB <b>30</b> FY 10-11 Budget Instructions published by OSPB	<b>May 2009</b> <b>15</b> Letter due to OSPB indicating change to performance measures or substantive pieces of the strategic plan, if any <b>22</b> Reconciliation, preliminary Schedule 6, 7 due to OSPB <b>26</b> June 1331s due to OSPB <b>30</b> Updated Budget Quality Control Process due to OSPB	<b>June 2009</b> <b>8</b> OSPB submits June 1331s to JBC & capital 1331s to CDC <b>22</b> OSPB publishes Revenue Forecast <b>22</b> JBC meets on 1331 Supplementals <b>29</b> OSPB submits Reverse Mark to departments	<b>July 2009</b> <b>1</b> Department Descriptions due to OSPB <b>1</b> Governor signs CDOT Budget <b>13</b> State-and cash-funded capital construction requests to OSPB and OIT (IT requests only) <b>13</b> Capital renewal requests (CM-03) due to the Office of the State Architect <b>15</b> Last day to notify affected departments for 13s
<b>August 2009</b> <b>3</b> Change requests, Sch 13s, Sch 10 to OSPB and OIT <b>14</b> DHE submits binder of signed, recommended higher ed state-funded capital construction requests requiring OSPB review to OSPB <b>14</b> Office of the State Architect submits approved capital renewal requests (CM-03) to OSPB <b>20</b> Fiscal impacts for legislative initiatives with line item detail due to OSPB <b>20</b> Department Fact Sheets due to OSPB <b>20</b> Non-higher ed agencies submit signed capital requests (CC-C) to OSPB for signature <b>24</b> September 1331s due to OSPB <b>31</b> Strategic Plans due to OSPB	<b>September 2009</b> <b>1</b> OSPB submits unprioritized capital requests to CDC <b>1</b> CDHE submits unprioritized capital requests that do not require OSPB review to CDC <b>1</b> September 1331 Briefings with Todd <b>4</b> Depts submit controlled maintenance requests to State Architect <b>7</b> OSPB submits September 1331s to JBC <b>11</b> Schedule 2-9, Reconciliation, Line Item Description due to OSPB <b>10- Oct 1</b> Department's Executive Budget Hearings with Todd <b>3 BUS DAYS AFTER HEARING</b> Schedule 13s, Word doc, Schedule 10 due to OSPB for signature <b>21</b> OSPB publishes Revenue Forecast <b>21</b> JBC meets on 1331 Supplementals <b>21</b> OSPB responds to departments on strategic plans	<b>October 2009</b> <b>1</b> Updated Department Fact Sheets due to OSPB <b>1</b> CDOT submits capital request to the CDC <b>9</b> OSPB staff responds to departments on Base Budget <b>13</b> State architect sends prioritized controlled maint. to OSPB <b>19</b> Complete Budget Request due to OSPB for final review <b>20</b> OSPB Issues Official Mark <b>24</b> Todd and CDHE review statewide capital prioritization <b>29</b> OSPB-approved hard and e- copies of final Budget Request due to OSPB	<b>November 2009</b> <b>Nov – Jan JBC Briefings and Hearings</b> <b>2</b> OSPB sends Governor's Budget Request to JBC <b>2</b> OSPB submits prioritized capital construction & controlled maintenance request to CDC <b>3</b> Capital supplementals due to OSPB and OIT <b>3</b> Capital renewal supplemental requests (CM-03) due to the Office of the State Architect <b>5</b> Last day to notify affected departments for Supplemental 13s <b>12</b> Supplementals and budget amendments <u>with supplementals</u> including Schedule 13s, Schedules 2, 10, 11, 12, Reconciliation due to OSPB and GOIT <b>16</b> OSPB assigns supplementals to Group 1 or 2
<b>December 2009</b> <b>3</b> Group 1 Supplemental Briefings to Departments <b>3</b> Office of the State Architect submits Capital Renewal supplemental requests (CM-03) to OSPB <b>3 BUS DAYS AFTER SUPPLEMENTAL BRIEFING RECEIVED</b> Schedule 13s, Schedule 11, Word doc due to OSPB for signature <b>5</b> Last date to notify affected departments for Stand Alone 13s <b>10</b> OSPB submits supplemental capital requests to CDC <b>11</b> Group 2 Supplemental Briefings to Departments <b>12</b> Stand Alone Amendments w/ 13s, 10, 12, Reconciliation to OSPB/OIT <b>15</b> Supplementals (Sch 13s, Word doc, Sch 2) due to OSPB for signature <b>15</b> Next July 1 CDOT Budget due to Governor and Committees <b>19</b> Signed Schedule 13s for Supplementals returned to Departments <b>21</b> OSPB publishes Revenue Forecast <b>22</b> OSPB-approved hard & e-copies of final supplementals due to OSPB	<b>January 2010</b> <b>Nov – Jan JBC Briefings and Hearings</b> <b>4</b> OSPB submits Supplementals and Budget Request Amendments with Supplementals to JBC <b>12</b> OSPB sends Stand Alone Briefings to departments <b>14</b> Schedule 13s with Word document and fact sheet due to OSPB for signature <b>20</b> Signed Schedule 13s returned to Departments <b>22</b> OSPB approved hard copies and e- copies of final of stand alone budget request amendments due to OSPB <b>25</b> OSPB submits stand-alone budget amendments to JBC <b>28</b> FY 09-10 & FY 10-11 Medicaid, Division of Youth Corrections, and Public Safety Caseload Affected Items supplemental & amendment w/ Schedules 13s, 10, 12, Reconciliation to due to OSPB	<b>February 2010</b> <b>5</b> OSPB sends briefings on Feb 15 requests to department <b>9</b> Schedule 13s w/ Word doc due to OSPB for signature <b>11</b> Signed Schedule 13s returned to Departments <b>12</b> Final FY 09-10 and FY 10-11 Medicaid, Division of Youth Corrections, Corrections, and Public Safety Caseload Affected Items supplemental and budget amendment w/ Schedules 13s, 10, 12, Reconciliation due to OSPB <b>15</b> OSPB delivers FY 09-10 and FY 10-11 Medicaid, Division of Youth Corrections, Corrections, and Public Safety Caseload Affected Items supplemental and budget amendment to JBC <b>18</b> Final FY 09-10 and FY 10-11 Higher Education Enrollment Census and Tuition and Education Military Dependent Adjustment w/ Schedules 13s, 10, 12, Reconciliation to OSPB <b>26</b> Final FY 09-10 and FY 10-11 Higher Education Enrollment Census and Tuition and Education Military Dependent Adjustment to JBC	<b>March 2010</b> <b>JBC Staff Figure Setting</b> Budget comeback requests due to OSPB within 72 hours of Figure Setting but no later than 24 hours if within two days of Comeback scheduling <b>2</b> OSPB publishes FY 11-12 calendar <b>22</b> OSPB publishes Revenue Forecast

Common Policy Deadlines are missing and will be added at a later date